

Sept 20, 2016 Board Meeting Minutes

In Attendance:

Carter Davidson, Randy Jeffrey, Kenneth Ho, Doug Elenowitz, Kathy Benzel, Josh Lin, Barbara Medina, Rebecca Rogers, Matt Wagner, Lisa Peloso

Meeting Called to Order: 6:04pm

Approval of Revised Minutes from 7/19 - Motion by Kenneth, second by Josh

Approval of Minutes from 8/16 - Motion by Rebecca, second by Doug

No Open Comments

PTA Update - Ann

-Volunteerism - first year PTA has set an expectation of 15 hours/year for parent participation. Good response so far.

-Night Market - at George Washington 10/1 from 4-8pm . Community event and kick off for direct giving.

-Second of two direct giving events will be adult only on 11/12 at Shift Work Space.

-PTA has set up a Colorado Gives Page, reducing overhead and making it easier to donate.. Will ramp up for Colorado gives day.

-PTA meeting regularly with admin, providing lunch to staff during parent teacher conferences, hosting skate city, and making a big push for school sponsorships.

Approval of 6 month trial period of Lisa Peloso, Matt Wagner and Josh Lin

-Lisa, Matt and Josh all approved for continued service on the DLS Board .

Rebecca - Financial Update

-Lori will attend the next meeting.

-Given student enrollment totals, there will be a budgeting shortfall due to projected 164K versus actual 148K. DLS is down by approximately 10 students from the projected total.

-To date, DLS has received 50% mill levy funding.

-Discussion regarding investment of cash reserve in the next few months.

Kenneth - Bond

-Reviewed talking points for 3A/3B,. Matt, Carter and Ann to distribute signs at DLS bus stops. Lisa to distribute signs in the DLS East carpool line.

-Kenneth and Doug meeting with Liz Mendez on 9/26 to talk about bond process as well as possibility of using cash reserve to pay for design and engineering so DLS can "shovel ready" in order to expedite the building process. Their meeting will also include middle school facilities discussion.

-Doug states that during his 8 year tenure on the DPS bond committee , school representation at bond meetings is very helpful.

Doug – Facilities

- Kathy and Doug met with Calvary Temple representatives to introduce Doug as the new DLS Board Facilities Committee Chair.
- Proved to be a good meeting, as housekeeping and operational issues are being addressed.
- Doug clearly sees an opportunity to continue to improve communications and relationship with CT.
- Elevator delay – relying on external obstacles such as subcontractors who don't stick to schedule.
- For future dialogue, DLS would appreciate advance notice of barriers/obstacles to projects so that we are not caught off guard and can communicate appropriately to the DLS community.

Lisa – Nomination Committee

- Interviewed 8 applicants for board vacancy.
- Through consultation with Colorado League of Charters and DLS board member feedback, the nomination committee determined that legal expertise is priority skill set for the board at this time.
- Committee recommended 2 attorneys to Carter Davidson – Dave St. John Larkin and Correlle Spetigue.
- Final committee recommendation - Corelle Spetigue.
- Kenneth moved to accept Nomination committee Recommendation to bring Correlle on as board member and to vote on her candidacy at the next board meeting, Matt second.
- Barbara called the question, all in favor, no objections, no abstentions.
- Nomination committee to send letters, and follow up with personal phone call to all board candidates.

Josh –Bylaws

- Josh has been working to separate bylaws from policy
- Doug and Barbara to step in to help as well.
- Barbara suggested Nora Flood, State Office of Innovation and Delta Systems for technical assistance with bylaws.
- Josh to work with team to obtain technical assistance, Get DPS feedback (Denise Munn), and then bring it back to the board for final review.

Carter - Strategic Plan

- Carter to send out a Doodle Poll to hold another working session to finalize strategic plan.
- Board Town Hall, 10/10. Carter to create planning group for agenda and facilitation of town hall meeting.

Kathy – SAC

- SAC had in-service from CO League of Charters which proved to be helpful.
- The committee retained full membership from last year.

- Reviewing SOPA-ELLOPA results, immersion data and sharing with parents.
- Thinking about moving to AAPPL tests for language testing.
- Meeting with Mimi Mett – middle school implications
- Looking at parent surveys. Considering smaller, intermittent surveys throughout the year.
- Meeting plan set for the year. General agenda will be UIP, school safety, parent surveys and collecting and sharing of data.

Kathy – Principal Update

- Have gained and lost a few students. Will be around 712-715 students, so about 10-15 students off projected totals.
- In a good place with 7th and 8th grade, 6th grade slightly higher retention than expected.
- Developed strong teams among teachers for leadership, input, and active participation. Identified lead teacher for each grade. Someone from admin meets with each team every week.
- UIP – leadership with input from staff, professional development is very guided, PD time very needed.
- New induction program to new teachers, meets monthly.
- Multi-tiered systems of support for middle school students – counselor for middle school 3 times week (school psychologist 1 day and school social worker 2 days), combined with designated DLS support staff.
- Teachers and TA's go through process for highly qualified status. Managed by district and administrated by Taylor at DLS.
- Comparing all data for correlations and discrepancies in regards to meeting students' needs.

Camilla Development

- DTAC - Tight committee that has remained in tact since the beginning. Committee members offer significant development experience.
- Completed temporary packet to offer potential donors.
- Held off on capital campaign web page
- Worked closely with PTA with Colorado Gives Day – wrote content
- Newly created board marketing committee to meet tomorrow , 9.21, to get marketing materials going.
- Camilla conducted 25 tours over the months of Feb, March, April, and May. Camilla held 15 meetings off campus,
- Applications made to two foundations – Daniel's and Anschutz, Rose touring, Wells Fargo application under way.
- Still creating marketing portal
- 2 cocktail and questions events for DLS families, providing an opportunity to educate and remind parents about the \$700 funding gap per pupil. Parents were asked to support the annual fund and/or refer potential donors.

-Carter asked Camilla what “learnings” will be carried forward into this year – 1. Formation of DTAC–don’t really need heavy hitters. Can make and maximize parent connections with current membership. 2. Before attaching #'s, to metrics and fundraising goals, look at school’s overall numbers and goals, 3. Know better who to talk to. 4. Important that we have a development presence in the community.

Goal of Development – what are we raising money for? Middle School, what else?
Need brand awareness in Denver, nationally and internationally.

Executive Session

Motion by Lisa to move into executive session, Kenneth second.

Open Session

Motion by Randy that development director to report directly to the principal.
Rebecca second.

Motion to end meeting ? second? (did I check out or did we fail to end the meeting according to RR?)