



DENVER LANGUAGE SCHOOL
MEETING OF THE DENVER LANGUAGE SCHOOL BOARD OF DIRECTORS

Date: August 16, 2016

Location: DLS

Time: 6:00pm to 8:30pm

Mission Statement – Achieve academic excellence and intercultural competence through language immersion education

Board In Attendance:

Kate Blanas
Carter Davidson
Kenneth Ho
Randy Jeffries
Rebecca Rogers
Matt Wagner
Doug Elenowitz
Josh Lin
Lisa Peloso

Also in Attendance:

Kathy Benzel, Principal
Babette Hudson-Tsao, PTA representative

Absent: Barbara Medina

Board Action Items:

1. Approval of minutes from July 19th, Matt made and Kenneth seconded motion, all in favor.
2. Motion to approve Randy Jeffries, Doug made and Josh seconded, all in favor
3. Motion to approve Barbara Medina, Kenneth made and Matt seconded, all in favor

Meeting Minutes

Updates:

1. financial update: audit within the next month, finances in the green
2. principal report:
3. Development Committee event: 30-40 people attended, purpose to communicate with parents and other stakeholders in community with general information, facilities discussed, Q and A, two more planned, a video is being filmed on August 22nd about DLS, great marketing tool. This video is being filmed for free, a feel good video, scripted by Amanda, a parent on Development committee, connected to marketing materials. A series of breakfasts being hosted for donors throughout the year.
4. Bond update: (Kenneth) kicking off bond campaign now, 3A, 3B, first meeting/rally on 10 a.m. at 19th of August, information sent to PTA, working on DPS strategy, and how

does DLS fit into that, details of project, Kenneth will be presenting to board of education at DPS on Thursday. Matt will try to make it to represent DLS.

5. Facilities: elevator construction still going on, not finished, needs to be addressed. Doug S. will get involved, cleaning up still ongoing, more of the same as last year. Kathy will request a meeting to take care of this, information to parents and teachers forthcoming and in progress. Some classrooms are being changed based on growing size of classes. These details will be shared tomorrow, (723 total enrollment) Site search is ongoing, tours being arranged for possible donors
6. New Board Member Committee: our final member, a parent, will be selected and then invited to the board hopefully in October. The selection process is underway.
7. Discussion of plaques for founders, Beverly, Camilla, and Kristy
8. By-laws update (Josh) going back through all the versions, making changes and clarifications as appropriate, a draft will be shown to a few board members within the week, viewed and approved by lawyer, then a presentation to the board and PTA.
9. PTA report: (Babette) night market October 1 at George Washington HS, an annual fund, more of an overview, combined effort, a direct giving event this semester, keep track of volunteer hours, and then recognize the volunteers, Playworks is a way of getting children to deal with recess conflict, there will be a recess coach who will train the recess team, kids will also be coaches. On west campus, Ashley, the PE teacher, will be the coach. East campus getting the actual program. PTA will be helping the Green Team with funding. Good start to the year so far with the PTA. All events are on the website calendar.
10. Principal's report: kindergarten roundup, new families, staff training, leadership team, and teachers, lots of partnerships, visa decisions, if a green card is pursued, then essentially a secure and permanent position is being offered.
11. Strategic Plan: 4 goals looked over, and will be updated quarterly. Discussion of goals, comments and suggestions made. Responsible parties will update goals per discussion.

8:23 Lisa moved to move into executive session, Josh seconded, for the purpose of discussing Director of Development's contract and responsibilities.

9:00 Kate moved to get out of executive session, Lisa seconded, all in favor

Kate moved to transfer Director of Development supervisory role to principal, to be voted on next board meeting, Carter seconded, all in favor

9:03 Lisa moved to adjourn, Doug seconded