



DENVER LANGUAGE SCHOOL

MEETING OF THE DENVER LANGUAGE SCHOOL BOARD OF DIRECTORS

Date: May 23, 2017
Location: DLS East,
Time: 6:00pm to 8:00pm

Mission Statement – Achieve academic excellence and intercultural competence through language immersion education.

In Attendance:

Board Members Carter Davidson, Matt Wagner, Randy Jeffrey, Kate Blanas, Rebecca Rogers, Josh Lin, Kenneth Ho, Corelle Spettigue, Lisa Peloso

Absent Board Members Doug Elenowitz, Barbara Medina

Non Board Members Kathy Benzel, Doug Seligman

Meeting Called to Order: 6:05 p.m.

Public Comments None.

Minutes Approval of the April 25, 2017 Board Meeting Minutes.

- Rebecca moves to approve the minutes. Randy seconds. Motion carries.

Motion Re Bylaws Motion from last meeting to approve the revised bylaws—tabled until Strategic Planning Session to allow time for Board Member review.

PTA UPDATES

Carter provided the PTA Updates to the Board. The Night Market date and location are confirmed. It will be held at George Washington again. There is an upcoming Skate City event. DLS is reviewing sponsorships for next year and looking to improve room parent participation. PTA is also looking for a President-Elect and for someone to take over the Green Team. Planning is underway for the end of year staff gift.

BOARD UPDATES

Facilities/Bond Update – Kathy/Doug

- Possibility that Hope Online space may become available at the end of year at Calvary Temple.
- Projections need to be made for the next two years to determine operational impact.
- Request Letter of Intent from CT for the space.
- Doug/Kenneth will set up meeting with DPS.
- Kathy will work on putting forward some operational planning for two year which will take into account students/transportation costs/etc.
- Facilities committee will continue conversations with the Church.

Financial Update – Laurie

- Bottom line total expenses for DLS are \$6.5M with \$162K in surplus.
- DLS is growing with more students.
- Tech bond money we are carrying over -- \$71500, reflected in FY18.

Kate moves to approve the revised fiscal year 2017 budget, Kenneth seconds. Motion carries.

- Revised Budget approved for 2017.
- Budget for next year is going up by \$600K, so it will be about \$7.1M for 2017.

Matt moves to approve preliminary budget for FY 18, Lisa seconds. Motion carries.

Board Recruitment Update – None.

School Accountability Committee (SAC) Update – None.

Governance Committee Update – None.

Principal's Update – Kathy

Staff Feedback on Restructuring and Survey Responses from Staff

- Employee survey (not anonymous) was sent to staff asking what they really want to see as DLS grows. It was very constructive and helpful.
- It has become more clear that having a dual role for Kathy is difficult, in both having to focus on big picture and also in-facing strategic leader for the instructional side of support/development. Transitioning to having someone who is really focused on day-to-day operations, because that is all consuming. Part of that transition is our new Dean of Students at both East and West campus.
- DLS will also be hiring a STEM coordinator who will also be the SAL (School Assessment Coordinator).
- DLS will continue with Spanish Program Director and Chinese Program Director to lead each program. So, for next year, DLS will continue as is. However, DLS will need a “director” to lead curriculum and assessment, i.e., an academic director.
- DLS is moving from having an English Director to more of a literacy coordinator who will support both English and target language instruction.

Principal Evaluation Process – Carter

- Carter explained the overall process for Principal Evaluations
- The Board will now be basing its review off of CDE's quality standards.

- Board members will need to review the materials submitted by Kathy in support of each performance framework and complete their individual scoring before the next board meeting.

Executive Session

Kenneth moves to go into executive session to discuss personnel matters. Josh seconds. Motion carries. Executive Session begins at 7:52 pm.

Lisa moves to end executive session. Kenneth seconds. Motion carries. Executive Session ends at 8:50 pm.

Lisa moves to adjourn the Board Meeting, Kenneth seconds.

Meeting Adjourned: 8:51 p.m.